

# Seacliff OSHC Kindy Walking Bus Consent

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Dear Family,

Seacliff OSHC is continuing its Walking Bus service to assist in the transportation of Seacliff Kindergarten and Seacliff Montessori Children to and from Seacliff Outside of Schools Hours Care. The Service is operational before and after school care Monday to Friday (excluding Friday afternoon).

To use the service, families will need to complete the enrolment process and Walking Bus consent form. A thorough risk assessment has been conducted by OSHC staff and is available upon request.

## Procedure/Policy

A first-aid trained OSHC staff member will lead the walking bus service by delivering and collecting children to/from Seacliff Kindy and Seacliff Montessori. This staff member will have in their possession and be familiar with;

- Children's health care plans
- Emergency contacts of parents/caregivers
- First aid kit
- Asthma/Anaphylaxis medications (If prescribed for child)

Depending on the day, we can expect anywhere from one to ten children to come on the walking bus. During our walk our ratio is 1:5 children. We allow children to ride bikes and scooters if there is a ratio of 1:3 or less. If we have more than five children, a second educator will accompany the walk.

A mobile phone will be carried at all times and should an incident occur, a back-up person stationed at OSHC will be immediately available if required.

Upon collection, a full handover will ensure, including medication and any relevant documentation and information. Prior to departure, children will be reminded to go to the toilet, fill their drink bottles and wear a hat and sunscreen if required.

Children will be responsible for carrying their own bags and will walk at a comfortable pace, resting when required.

OSHC staff will write which children will return to OSHC in the afternoon in the sign in/out books at Kindy and Montessori centre. We ask that parents also write a note in the books, so that Kindy staff are aware of which children will be departing with OSHC staff that day.

## Extreme Weather

The Walking Bus service will not be available when the temperature is forecasted over 36° or when heavy rain, storms or strong winds are expected. OSHC staff endeavour to alert families as soon as possible when the Walking Bus will be cancelled, but due to the nature of forecasted weather, changes to that forecast may not become apparent until later.

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Phone: 8298 3742

Kind Regards,

Sarah Burgan

# Seacliff OSHC Kindy Walking Bus Consent

I give permission for my child/ren \_\_\_\_\_  
To use the Walking Bus service.

Signed \_\_\_\_\_ Date \_\_\_\_\_

I have read and understood the service's policy and procedure for the walking bus service. **YES / NO**

I give permission for my child/ren to use sunscreen supplied by OSHC, in the event that no sunscreen has been provided. **YES / NO**

I am aware that a thorough risk assessment has been done on the Walking Bus and I am able to view it upon request. **YES / NO**

Is there any further information you feel would be helpful for staff to know about your child/ren in regards to walking near roads?

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Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_