

## Governing Council Parent Member Role Description

### Works closely with

- Chairperson, principal, other members of council, and the wider school community.

### Located at

- Seacliff Primary School, Barwell Avenue, Seacliff.

### Minimum Time Commitments

- Seacliff Primary School Governing Council meet twice per term, attendance is also required at the AGM.
- In addition to attending Governing Council meetings, the parent members will be required to read reports in preparation for Governing Council meetings and the AGM which may involve 2-3 hours work per term.

### Key Duties

- Attends all council meetings and lets people know if they can't make it.
- Represents the views of the wider school/preschool community.
- Offers advice on a range of topics about the site.
- Comes to other functions and meetings, like the AGM or end of year assemblies (as needed/appropriate).
- Actively takes part in discussions about the governance of the school/preschool.
- Involvement as office bearers or committee membership/convenor

### General Responsibilities and Requirements

As a member of a governing council, you agree to:

- comply with the council's constitution
- comply with the council's code of practice
- meet the department's requirements for screening, training and induction (your site leader will guide you through what's required)
- keep up-to-date and informed about your work on the council by looking at:  
[www.decd.sa.gov.au/governingcouncils](http://www.decd.sa.gov.au/governingcouncils)

### Desirable Experience, Skills and Personal Characteristics

- A positive attitude.
- Interested in seeing children and young people do well at preschool and school.
- Willing to work together with other parents, the community and school/preschool staff.
- Able to understand and respect different points of view and different cultures.
- Can take part in conversations in a balanced and fair way.

### Benefits to you

When you volunteer to be on a governing council at your child's school/preschool you will:

- experience a close working relationship with staff and leaders
- be involved in a shared strategy and vision
- have an opportunity to meet parents and other community members